

Trustees & Fiscal Officer
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Regular Meeting – Goshen Township
Board of Trustees
Tuesday, October 28, 2014
7:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Trustee Lisa Allen
Board of Trustees
Fiscal Officer Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 7:03 PM. Trustee Lisa Allen led the invocation. The Board of Trustees led in the Pledge of Allegiance and roll was taken.

Trustee Lisa Allen – Present
Trustee Claire Corcoran – Present
Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Administrator Ray Snyder, Fire / EMS Chief Steve Pegram, and Service Director Bob Seyfried

Adoption of Agenda

378-2014 Trustee Swift motioned to adopt the agenda. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Approval of Meeting Minutes

379-2014 Trustee Allen motioned to approve Board of Trustee meeting minutes from 09/23/14 Regular Meeting, 10/14/14 Special Meeting and 10/14/14 Regular Meeting. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Communication and Announcements

Trustee Corcoran stated the Lions Club would conduct a meeting about heroin addiction on 11/13/14 from 7:00 – 9:00 PM. Trustee Corcoran announced that the 12 Days of Christmas was getting ready to start and dates would follow.

New Business

380-2014 Trustee Swift motioned to approve the payment of bills, payment dates 10/15/14 to 10/28/14. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

381-2014 Trustee Allen motioned to appoint volunteer firefighter Zachary James effective 10/28/14. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

382-2014 Trustee Swift motioned to approve Clermont County Fire / EMS mutual aid agreement. Trustee Allen seconds the motion; motion carries

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Chief Pegram stated that a change had been made to the mutual aid agreement and would need to be renewed. Chief Pegram explained that due to a tornado a few years ago local departments provided support for several days; based on the mutual aid agreement at that time FEMA considered the tornado as one event and FEMA would not reimburse for multiple days. Chief Pegram stated the change in the mutual aid agreement was to revise from 5 events to 5 or more hours spent.

383-2014 Trustee Allen motioned to approve job description and proposed compensation for the position of Deputy Fire / EMS Chief. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Chief Pegram suggested with the passing of the Fire / EMS levy that Goshen Township hire a Deputy Chief and suggested to start the interview process in December 2014 and to hire in 2015. Chief Pegram stated he had included the expense of hiring a Deputy Chief in the 2015 budget.

384-2014 Trustee Allen motioned to post for the position of Deputy Fire / EMS Chief with applications to be submitted to Fire / EMS Chief Pegram by November 21, 2014. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Chief Pegram suggested advertising for Deputy Chief on the Township website and newspapers

Zoning Board Update

385-2014 Trustee Swift motioned to approve moving forward with zoning project update with Wendy Moeller of Compass Point Planning. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Trustee Corcoran requested Mr. Eric Lutz, Zoning Board secretary, to address the Trustees regarding Compass Point Planning proposal. Mr. Lutz stated that proposal to make necessary changes to zoning resolution would have a cost of \$20,000.00.

Park Board Update

386-2014 Trustee Allen motioned to schedule a Board of Trustee Special Meeting on 11/03/14 at 4:30 PM to conduct Park Board interviews. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Old Business

Department updates

Service Director Seyfried stated that the service department should come in below 2014 appropriations and that all large purchases have been made and have been invoiced. Service Director Seyfried stated that the Township had withdrawn from the County blacktop bidding in 2014 due to not sure if blacktopping could be completed in 2014. Service Director Seyfried stated that the roof for the service building needs repaired and that he has requested 3 repair bids to be submitted.

Police Chief Snyder stated that the Police department should come in below or at 2014 budget. Chief Snyder stated he does have concerns with the salary line item but that there should be surplus in other line items which could be reallocated to salaries. Chief Snyder stated that the inventory of the Police property room is 90% complete and that should be 100% complete in 1 to 2 days and Chief Snyder complemented Officer McFarland for his inventory work on the evidence room.

Chief Pegram read Fire / EMS monthly update into the record; report is attached for reference.

- 387-2014** Trustee Allen motioned to increase revenue by \$51,697.91 in Ambulance Fund 2191 Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Chief Pegram stated that the 2014 appropriation budget had been trimmed down significantly for budget approval at the beginning of the year and with the current appropriations there will be a shortfall. Chief Pegram stated that the Ambulance fund 2191 had received more revenue than was originally estimated and he requested that a revenue increase be approved in order to increase appropriations.

- 388-2014** Trustee Swift motioned to increase appropriation by \$30,076.80 to Ambulance Fund line item 2191-230-132-0000 (Salaries). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

- 389-2014** Trustee Swift motioned to increase appropriation by \$3,744.00 to Ambulance Fund line item 2191-230-215-0000 (Ohio Police & Fire Pension Fund). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

- 390-2014** Trustee Allen motioned to increase appropriation by \$941.00 to Ambulance Fund line item 2191-230-212-0000 (Social Security). Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

- 391-2014** Trustee Swift motioned to increase appropriation by \$436.11 to Ambulance Fund line item 2191-230-213-0000 (Medicare). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

- 392-2014** Trustee Swift motioned to increase appropriation by \$4,000.00 to Ambulance Fund line item 2191-230-323-0000 (Repairs & Maintenance). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

- 393-2014** Trustee Swift motioned to increase appropriation by \$3,500.00 to Ambulance Fund line item 2191-230-360-0000 (Contracted Services). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

- 394-2014** Trustee Swift motioned to increase appropriation by \$3,000.00 to Ambulance Fund line item 2191-230-420-0000 (Operating Supplies). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

- 395-2014** Trustee Swift motioned to increase appropriation by \$1,500.00 to Ambulance Fund line item 2191-230-318-0000 (Training Services). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

- 396-2014** Trustee Swift motioned to increase appropriation by \$4,500.00 to Ambulance Fund line item 2191-110-351-0000 (Electricity). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Township Administrator update

- 397-2014** Trustee Swift motioned to appoint Claire Corcoran as the interim Administrator effective 10/28/14 to 12/31/14, pending the retirement in process for the current Administrator and applications in process for this position according to ORC 505.031. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Abstained

Trustee Swift – Yes

Police Evidence Room update

Police Chief Snyder stated he and Officer McFarland had been conducting an audit of the Police evidence room and he estimates they are about 90% complete and projecting 2 more days to be 100% complete. Trustee Allen stated she had been in contact with Hamilton County regarding the BCI report and that Hamilton County is currently reviewing the BCI paperwork and that interviews will be scheduled in November and that they will not be done in weeks but it will take months.

GCDC update

Mr. Jeff Corcoran, current GCDC board member, suggested the Trustees re-engage with a CIC. Mr. Corcoran stated he spoke with the state auditors regarding an invoice they had received and inquired why the invoice was continuing to increase; Mr. Corcoran stated that the auditors are currently conducting a close out audit. Mr. Corcoran stated that the CIC had authorized a name change to the CDC and that the necessary paperwork had been filed and that the IRS had confirmed the name change. Mr. Corcoran stated the necessary documents had been filed to have the current tax abated, but will not here if exemption approved for 6 to 12 months

minimum. Mr. Corcoran stated the \$3,000.00 audit expense is the responsibility of the CDC and not the Townships. Mr. Corcoran stated that current board members have paid \$3,800.00 for back taxes and that they are not asking to be reimbursed by the Township for this expense; Mr. Corcoran stated that when CDC properties sell they will pay the audit invoice and repay the CDC board members for their advance made in order to pay the property taxes. Mr. Corcoran stated that all CDC board members will be signing resignation letters which will be submitted to the Trustees in order for the Board of Trustees to appoint members should they re-engage with a CIC. Trustee Allen inquired if the GCDC would have to pay \$13,000.00, in back property taxes while waiting to hear if exemption status is approved; Mr. Corcoran replied they would not.

- 398-2014** Trustee Swift motioned to designate the Goshen Community Development Corp. formerly the Goshen Community Improvement Corp., under ORC 1724.10, as agent for industrial, economic, civic, commercial, distribution, and research development of the Township. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Community Forum

Bob Richards – formerly of Villages of Belmont; Goshen, OH

Mr. Richards directed his comments to Chief Snyder regarding his pending retirement and thanked him for his years of service to Goshen Township and complemented his staff, specifically Capt. Rose with his help with the CPA (Citizens Police Academy) and stated that in his opinion Goshen have some of the finest Police Officers. Mr. Richards complimented Chief Snyder on his leadership and thanked him for allowing Capt. Rose to participate in the CPA organization.

James Constable – Blanchester, OH

Mr. Constable inquired of zoning filings with the county. Mr. Constable would like to donate the latest Township zoning map with the condition that it be displayed in an area accessible to public viewing. Mr. Constable inquired if the CIC would provide meeting minutes and financials to the Fiscal Officer; Trustee Allen stated that the Fiscal Officer is not required to keep Park Board or CIC records.

Don Combs – Goshen, OH

Mr. Combs inquired if the Township had any authority for dump clean up and recycling dumpsters. Mr. Combs inquired if Goshen Township was taking responsibility for the current closure of his facility.

- 399-2014** Trustee Allen motioned to rescind prior motion made which appointed Trustee Claire Corcoran as interim Administrator. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Abstained

Trustee Swift – Yes

400-2014 Trustee Swift motioned to appoint Claire Corcoran as the interim Administrator effective 10/28/14 to 12/31/14 with no compensation, pending the retirement in process for the current Administrator and applications in process for this position according to ORC 505.031. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Abstained Trustee Swift – Yes

401-2014 Trustee Allen motioned to accept a Goshen Township zoning map valued at \$15.00 from Jim Constable. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Executive Session

402-2014 Trustee Allen motioned to adjourn into Board of Trustee's Executive Session at 8:09 PM to discuss collective bargaining agreement(s) ,and to review and discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official according to Ohio Revised Code 121.22(G) (1) & (4). Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes


Board of Trustees reconvened from Board of Trustee's Executive Session at 8:59 PM.

Adjournment

403-2014 Trustee Swift motioned to adjourn the Meeting of the Board of Trustees at 8:59 PM. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

CRA